



Federal Election Commission

Washington, D.C. 20463

Reports Due in 2010

This article on filing requirements for 2010 is supplemented by the reporting tables on the following pages.

Notification of Filing Deadlines

In addition to publishing this article, the Commission notifies committees of filing deadlines on its website, via its automated Faxline and through reporting reminders called prior notices. Prior notices are distributed exclusively by e-mail. For that reason, it is important that every committee update its Statement of Organization (FEC Form 1) to disclose a current e-mail address. To amend Form 1, electronic filers must submit Form 1 filled out in its entirety. Paper filers should include only the committee's name, address, FEC identification number and the updated or changed portions of the form.

Treasurer's Responsibilities

The Commission provides reminders of upcoming filing dates as a courtesy to help committees comply with the filing deadlines set forth in the Federal Election Campaign Act (the Act) and Commission regulations. Committee treasurers must comply with all applicable filing deadlines established by law, and the lack of prior notice does not constitute an excuse for failing to comply with any filing deadline. Accordingly, reports filed by methods other than Registered, Certified or Overnight Mail (see below), or electronically, must be received by the Commission's (or the Secretary of the Senate's) close of business on the last business day before the deadline.

Filing Electronically

Under the Commission's mandatory electronic filing regulations, individuals and organizations that receive contributions or make expenditures, including independent expenditures, in excess of \$50,000 in a calendar year—or have reason to expect to do so—must file all reports and statements with the FEC electronically.¹ Reports filed electronically must be received and validated by the Commission by 11:59 p.m. Eastern Stan-

dard/Daylight Time on the applicable filing deadline. Electronic filers who instead file on paper or submit an electronic report that does not pass the Commission's validation program by the filing deadline will be considered nonfilers and may be subject to enforcement actions, including administrative fines. 104.18(e).

Senate committees and other committees that file with the Secretary of the Senate are not subject to the mandatory electronic filing rules, but may file an unofficial copy of their reports with the Commission in order to speed disclosure.

The Commission's electronic filing software, FEC-File, is free and can be downloaded from the FEC's website. FECFile Version 6.4.1.2 is available for download from the FEC website at <http://www.fec.gov/electfil/updatelist.html>. All reports filed after July 8, 2009, must be filed in Format Version 6.4.1.2. Reports filed in previous formats will not be accepted. Filers may also use commercial or privately developed software as long as the software meets the Commission's format specifications, which are available on the Commission's website. Committees using commercial software should contact their vendors for more information about the Commission's latest software release.

Timely Filing for Paper Filers

Registered and Certified Mail. Reports sent by registered or certified mail must be postmarked on or before the mailing deadline to be considered timely filed. A committee sending its reports by certified or registered mail should keep its mailing receipt with the U.S. Postal Service (USPS) postmark as proof of filing because the USPS does not keep complete records of items sent by certified mail. See 2 U.S.C. §434(a)(5) and 11 CFR 104.5(e).

Overnight Mail. Reports filed via overnight mail² will be considered timely filed if the report is received by the delivery service on or before the mailing deadline. A committee sending its reports by Express or Priority Mail, or by an overnight delivery service, should keep its proof of mailing or other means of transmittal of its reports. See 2 U.S.C. §434(a)(5) and 11 CFR 104.5(e).

¹The regulation covers individuals and organizations required to file reports of contributions and/or expenditures with the Commission, including any person making an independent expenditure. Disbursements for "electioneering communications" do not count toward the \$50,000 threshold for mandatory electronic filing. 11 CFR 104.18(a).

² "Overnight mail" includes Priority or Express Mail having a delivery confirmation, or an overnight service with which the report is scheduled for next business day delivery and is recorded in the service's on-line tracking system.

Other Means of Filing. Reports sent by other means—including first class mail and courier—must be received by the FEC (or the Secretary of the Senate) before close of business on the filing deadline. See 11 CFR 100.19 and 104.5(e). Paper forms are available for downloading at the FEC’s website (<http://www.fec.gov/info/forms.shtml>) and from FEC Faxline, the agency’s automated fax system (202/501-3413). The 2010 Reporting Schedule is also available on the FEC’s website (http://www.fec.gov/info/report_dates_2010.shtml), and from Faxline. For more information on reporting, call the FEC at 800/424-9530 or 202/694-1100.

Year-End Reports Covering 2009 Activity

All committees must file a 2009 year-end report due January 31, 2010. The coverage and reporting dates are found on page 5.

Reports Covering 2010 Activity

To find out which reports your committee must file in 2010, check the “Guide to 2010 Reporting” chart on page 3. Then check the table on page 5 for reporting dates. Please note that committees active in special elections in 2010 may have to file additional special election reports, as explained on page 4. These reporting dates are also available on the Commission’s website at http://www.fec.gov/info/report_dates.shtml.

Authorized Committees of Candidates

House and Senate Candidates. All campaigns that have a reporting obligation must file quarterly reports in 2010. Generally, an individual becomes a candidate for federal office, thus triggering registration and reporting obligations, when his or her campaign exceeds \$5,000 in either contributions received or expenditures made. If the campaign has not exceeded the \$5,000 threshold, it is not required to file reports. See 11 CFR 100.3(a)(1). See also 11 CFR 100.3(a)(2) and (3). The authorized committees of House and Senate candidates must also file pre-primary election and pre-general election reports before any election in which the candidate runs in 2010. These committees also must file a post-general election report if the candidate runs in the general election. 11 CFR 104.5(a)(2).

Principal campaign committees of candidates who ran in past elections or are running in future elections must also file quarterly reports in 2010. Committees that wish to terminate must file a termination request with the Commission or the Secretary of the Senate, as appropriate, and must continue filing reports until notified in writing that their termination request has been accepted by the Commission.

Presidential Candidates. All Presidential committees must file on either a monthly or a quarterly schedule in 2010. Presidential committees able to change their reporting schedule and that wish to do so are required

to notify the Commission in writing. 11 CFR 104.5(b)(2). Electronic filers must file this request electronically. After filing this notice of change in filing frequency with the Commission and receiving an approval notice from the Commission, all future reports must follow the new filing schedule.

State, District and Local Party Committees

State, district and local party committees that engage in reportable “federal election activity” must file on a monthly schedule. 11 CFR 300.36(c)(1). Committees that do not engage in reportable “federal election activity” may file on a quarterly basis in 2010. 11 CFR 104.5(c)(1)(i).

National Party Committees

National committees of political parties must file on a monthly schedule in all years. 2 U.S.C. §434(a)(4)(B) and 11 CFR 104.5(c)(4).

Political Action Committees

PACs (separate segregated funds and nonconnected committees) that filed on a semi-annual basis during 2009 must file on a quarterly basis in 2010. Monthly filers continue on the monthly schedule. PACs may change their filing schedule, but must first notify the Commission in writing. Electronic filers must file this request electronically. A committee may change its filing frequency only once a year, and after giving notice of change in filing frequency to the Commission and receiving an approval notice, all future reports must follow the new filing frequency. 11 CFR 104.5(c).

Pre- and Post-Election Reports

Please note that in 2010, party committees and PACs that file monthly reports file a pre-general election report and a post-general election report in lieu of the reports otherwise due in November and December. Party committees and PACs that file quarterly reports also file:

- A pre-primary election report and a pre-general election report before any election in which the committee makes a contribution to or an expenditure on behalf of a candidate in that election, if not previously disclosed; and
- A post-general election report.

Where to File

Committee treasurers must file campaign finance reports with the appropriate federal office, as discussed below. State filing requirements also apply to campaign finance reports filed by the principal campaign committees of candidates seeking office in Guam, Puerto Rico and the Northern Mariana Islands and to reports filed by PACs and party committees that support these candidates. 2 U.S.C. §439(a)(2)(B).

Guide to 2010 Reporting

Note: All committees must also file a 2009 Year-End Report, due January 31, 2010.

Type of Filer	Required Reports				
	Quarterly	Monthly	Pre-Primary ¹	Pre-General	Post- General
House and Senate Campaigns	X		X	X	X
			Required Only if Candidate Runs in Election		
Presidential Campaigns ²	X	X	Not Applicable		
PACs and Party Committees Filing Monthly		X		X	X
			Filed in Lieu of November and December Monthly Reports		
PACs and Party Committees Filing Quarterly ³	X		X	X	X
			Required Only if Committee Makes Contributions or Expenditures in Connection with Election during Reporting Period ⁴		Required Regardless of Activity

¹ This category includes pre-convention and pre-runoff reports. The dates for primary elections in each state are available at http://www.fec.gov/info/charts_primary_dates_2010.shtml.

² Presidential committees may file on either a quarterly or a monthly basis. Those wishing to change their filing frequency should notify the Commission in writing when filing a report under the committee's current schedule. Electronic filers must file this request electronically. A committee may change its filing frequency only once per calendar year and all reports filed after a change in filing frequency must follow the new filing schedule. 11 CFR 104.5(c).

³ State, district and local party committees that engage in certain levels of "federal election activity" must file on a monthly basis. 11 CFR 300.36(b) and (c)(1). Other state, district and local party committees may file on a semi-annual basis.

⁴ Political action committees (PACs) may file on either a quarterly or a monthly basis. Committees wishing to change their filing frequency must notify the Commission in writing when filing a report under the committee's current schedule. Electronic filers must file this request electronically. A committee may change its filing frequency only once per calendar year, and all reports filed after a change in filing frequency must follow the new filing schedule. 11 CFR 104.5(c).

House Candidate Committees. Principal campaign committees of House candidates file with the FEC. 11 CFR 105.1.

Senate Candidate Committees. Principal campaign committees of Senate candidates file with the Secretary of the Senate. 11 CFR 105.2.

Presidential Committees. Principal campaign committees of Presidential candidates file with the FEC. 11 CFR 105.3.

Candidate Committees with More Than One Authorized Committee. If a campaign includes more than one authorized committee, the principal campaign committee files, with its own report, a consolidated report of receipts and disbursements (FEC Form 3Z) showing its own activity as well as the activity of all other authorized committees of the candidate. 11 CFR 104.3(f).

PACs and Party Committees. Generally, PACs and party committees file with the FEC. However, committees that support only Senate candidates file with the

Secretary of the Senate, as do the national Senatorial campaign committees. 11 CFR 105.2 and 11 CFR 105.4.

Late Filing

The Federal Election Campaign Act does not permit the Commission to grant extensions of filing deadlines under any circumstances. Filing late reports may result in enforcement action by the Commission. The Commission pursues compliance actions against late filers and nonfilers under the Administrative Fine program and on a case-by-case basis. For more information on the Administrative Fine program, visit the FEC website at <http://www.fec.gov/af/af.shtml>.

Independent Expenditures

Political committees and other entities that make independent expenditures at any time during the calendar year—up to and including the 20th day before an election (including a special election)—are required to disclose this activity within 48 hours each time that the

expenditures aggregate \$10,000 or more. This reporting requirement is in addition to the requirement to file 24-hour reports of independent expenditures each time disbursements for independent expenditures aggregate or exceed \$1,000 during the last 20 days—up to 24 hours—before an election (including a special election). 2 U.S.C. §§434(b), (d) and (g) and 11 CFR 100.19(d), 104.4(b)-(c) and 109.10(c)-(d).

Political committees must use FEC Form 3X, Schedule E, to file 48- and 24-hour reports. Persons and other entities that are not political committees must use FEC Form 5.

Political committees must report independent expenditures that do not trigger the 48- or 24-hour reporting thresholds on their regularly scheduled campaign finance reports. These independent expenditure reports are not required when a party committee or PAC makes a contribution directly to a candidate.

Persons and other entities that are not political committees must disclose independent expenditures in a quarterly report filed on FEC Form 5 once the expenditures exceed \$250 in a calendar year in connection with an election. 11 CFR 104.4(b) (1) and 109.10(b). Form 5 filers are not required to file quarterly reports for periods in which they have not made any independent expenditures. However, they must file quarterly reports for periods in which they made expenditures aggregating over \$250 in a calendar year for a given election, regardless of whether or not they have already reported that activity in a 48- or 24-hour report.

For a chart of 2010 48- and 24-hour reporting periods for independent expenditures, consult the FEC website at http://www.fec.gov/info/charts_ie_dates_2010.shtml.

All individuals, persons and committees, including Senate committees, must file their 24- and 48-hour reports and quarterly reports of independent expenditures with the Commission. 11 CFR 104.4, 109.10, 105.1 and 105.2.

Committees Active in Special Elections

Committees authorized by candidates running in any 2010 special election must file pre- and post-election reports in addition to regularly scheduled reports. 11 CFR 104.5(h). They are also required to comply with the 48-hour notice requirement for any contribution of \$1,000 or more per source (including loans) received shortly before an election. See 11 CFR 104.5(f).

PACs and party committees supporting candidates running in special elections may also have to file pre- and post-election reports unless they file on a monthly basis. 11 CFR 104.5(c)(3) and 104.5(h). All PACs are subject to 48- and 24-hour reporting of independent expenditures made before an election. See 11 CFR 104.4(b) and (c) and 104.5(g).

When time permits, the *Record* will alert committees to special election reporting dates.

Electioneering Communications

Additionally, individuals and other persons who make disbursements for “electioneering communications” that aggregate in excess of \$10,000 must file disclosure statements with the Commission within 24 hours of distribution of the communications to the public. See 11 CFR 100.29. A chart detailing the electioneering communication periods for 2010 Congressional primary and runoff elections is available on the FEC website at http://www.fec.gov/info/charts_ec_dates_2010.shtml.

Disclosure of Lobbyist Bundling Activity

Campaign committees, party committees and leadership PACs that are otherwise required to file reports in connection with an election (including special elections) must simultaneously file FEC Form 3L if they receive two or more bundled contributions from lobbyists/registrants or lobbyist/registrant PACs that aggregate in excess of the lobbyist bundling disclosure threshold during the election reporting period (see reporting schedule chart on page 5). 11 CFR 104.22(a)(5)(v). The lobbyist bundling disclosure threshold for calendar year 2009 was \$16,000. This threshold amount may increase in 2010 based upon the annual cost of living adjustment (COLA). As soon as the adjusted threshold amount is available, the Commission will publish it in the *Federal Register* and post it on its website. 11 CFR 104.22(g) and 110.17(e)(2). For more information on these requirements, see the March 2009 *Record*.

2009 Year-End Report

Note: All committees file this report.

Report	Period Covered	Filing Date ¹
Year-End	Closing date of last report through December 31, 2009	January 31, 2010*

2010 Monthly Reports

Note: All national party committees and any state, district or local party committee that engages in “federal election activity” (FEA) must file monthly reports.

Report	Period Covered	Filing Date ¹
February	January 1-31	February 20*
March	February 1-28	March 20*
April	March 1-31	April 20
May	April 1-30	May 20
June	May 1-31	June 20*
July	June 1-30	July 20
August	July 1-31	August 20
September	August 1-31	September 20
October	September 1-30	October 20
Pre-General	October 1-13	October 21
Post-General	October 14-November 22	December 2
Year-End	November 23-December 31	January 31, 2011

2010 Quarterly Reports

Note: All principal campaign committees must file on a quarterly schedule in non-election years as well as in election years. Presidential committees may choose to file quarterly, rather than monthly, in non-election years.

Report	Close of Books	Filing Date ¹
April Quarterly	March 31	April 15
July Quarterly	June 30	July 15
October Quarterly	September 30	October 15
Year-End	December 31	January 31, 2011

Election Reports for the November 2nd General Election

Note: PACs that file quarterly in an election year will file on a semiannual schedule in non-election years.

Report	Close of Books	Filing Date ¹
Pre-General	October 13	October 21
Post-General	November 22	December 2

* Note that this filing date falls on a weekend. Filing dates are not extended for weekends or federal holidays. Accordingly, reports filed by methods other than Registered, Certified, or Overnight Mail, or electronically, must be received by the Commission's (or the Secretary of the Senate's) close of business on the last business day before the deadline.

¹ Reports sent by registered or certified mail, by Express or Priority Mail with delivery confirmation or by overnight delivery service with an online tracking system must be postmarked, or deposited with the mailing service, by the filing deadline. Reports sent by other means—including first class mail—must be received before the Commission's (or the Secretary of the Senate's) close of business on the filing deadline. 2 U.S.C. §434(a)(5) and 11 CFR 104.5(e).

**Pre-Election Reporting Dates:
2010 Primary and Runoff Elections**

State	Election Date	Close of Books+	Mailing Deadline++	Filing Deadline++	48-Hour Notices **(candidates only)
*Alabama	6/1	5/12	5/17	5/20	5/13 - 5/29
Runoff	7/13	6/23	6/28	7/1	6/24 - 7/10
*Alaska	8/24	8/4	8/9	8/12	8/5 - 8/21
American Samoa	11/2	10/13	10/18	10/21	10/14 - 10/30
*Arizona	8/24	8/4	8/9	8/12	8/5 - 8/21
*Arkansas	5/18	4/28	5/3	5/6	4/29 - 5/15
Runoff	6/8	5/19	5/24	5/27	5/20 - 6/5
*California	6/8	5/19	5/24	5/27	5/20 - 6/5
*Colorado	8/10	7/21	7/26	7/29	7/22 - 8/7
*Connecticut	8/10	7/21	7/26	7/29	7/22 - 8/7
*Delaware	9/14	8/25	8/30	9/2	8/26 - 9/11
District of Columbia	9/14	8/25	8/30	9/2	8/26 - 9/11
*Florida	8/24	8/4	8/9	8/12	8/5 - 8/21
*Georgia	7/20	6/30	7/5 ¹	7/8 ²	7/1 - 7/17
Runoff	8/10	7/21	7/26	7/29	7/22 - 8/7
Guam	9/4	8/15	8/20	8/23	8/16 - 9/1
*Hawaii	9/18	8/29	9/3	9/6 ³	8/30 - 9/15
*Idaho	5/25	5/5	5/10	5/13	5/6 - 5/22
*Illinois	2/2	1/13	1/18 ¹	1/21 ⁴	1/14 - 1/30
*Indiana	5/4	4/14	4/19	4/22	4/15 - 5/1
*Iowa	6/8	5/19	5/24	5/27	5/20 - 6/5
*Kansas	8/3	7/14	7/19	7/22	7/15 - 7/31
*Kentucky	5/18	4/28	5/3	5/6	4/29 - 5/15

+ This date indicates the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the Committee is new and has not previously filed a report, the first report must cover all activity through the close of books for the first report due, including activity that occurred before the committee registered.

++ Reports sent by registered or certified mail must be postmarked by the mailing deadline. Committees should keep the mailing receipt with its postmark as proof of filing. If using overnight mail, the delivery service must receive the report by the mailing deadline. "Overnight mail" means an overnight service with an on-line tracking system and scheduled for next business day delivery. Reports filed by any other means must be received by the Commission (or Secretary of the Senate for Senate committees) by the filing deadline.

* States holding 2010 Senate elections.

** Filed by candidate committees only. 48-Hour Notices are required if the campaign committee receives any contribution (including in-kind gifts or advances of goods or services; loans from the candidate or other non-bank sources; and guarantees or endorsements of bank loans to the candidate or committee) of \$1,000 or more per source, during the applicable period.

¹ Notice that the registered/certified & overnight mailing deadline falls on a weekend or federal holiday. The report should be postmarked before that date.

² The July Quarterly Report is waived for committees filing the Georgia Pre-Primary Report. See 11 CFR 104.5(a)(1)(iii) and (c)(1)(i) (C).

³ Notice that this deadline falls on a weekend or federal holiday. Filing deadlines are not extended for weekends or holidays. Reports filed on paper or 3.5" diskette must be received by the appropriate filing office(s) before the filing deadline.

⁴ As an alternative, committees may file a consolidated Year-End/IL Pre-Primary Report covering 10/01/09-01/13/10 by January 21, 2010. PACs and party committees filing this report should file two reports: a Year-End report disclosing 2009 activity and a Pre-Primary report disclosing 2010 activity.

Pre-Election Reporting Dates: 2010 Primary and Runoff Elections
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State	Election Date	Close of Books+	Mailing Deadline++	Filing Deadline++	48-Hour Notices **(candidates only)
*Louisiana	8/28	8/8	8/13	8/16	8/9 - 8/25
Runoff	10/2	9/12	9/17	9/20	9/13 - 9/29
Maine	6/8	5/19	5/24	5/27	5/20 - 6/5
*Maryland	9/14	8/25	8/30	9/2	8/26 - 9/11
Massachusetts	9/14	8/25	8/30	9/2	8/26 - 9/11
Michigan	8/3	7/14	7/19	7/22	7/15 - 7/31
Minnesota	9/14	8/25	8/30	9/2	8/26 - 9/11
Mississippi	6/1	5/12	5/17	5/20	5/13- 5/29
Runoff	6/22	6/2	6/7	6/10	6/3 - 6/19
*Missouri	8/3	7/14	7/19	7/22	7/15 - 7/31
Montana	6/8	5/19	5/24	5/27	5/20 - 6/5
Nebraska	5/11	4/21	4/26	4/29	4/22 - 5/8
*Nevada	6/8	5/19	5/24	5/27	5/20 - 6/5
*New Hampshire	9/14	8/25	8/30	9/2	8/26 - 9/11
New Jersey	6/8	5/19	5/24	5/27	5/20 - 6/5
New Mexico	6/1	5/12	5/17	5/20	5/13 - 5/29
*New York	9/14	8/25	8/30	9/2	8/26 - 9/11
*North Carolina	5/4	4/14	4/19	4/22	4/15-5/1
Runoff	6/22	6/2	6/7	6/10	6/3 - 6/19
*North Dakota	6/8	5/19	5/24	5/27	5/20 - 6/5
*Ohio	5/4	4/14	4/19	4/22	4/15 - 5/1
*Oklahoma	7/27	7/7	7/12	7/15 ¹	7/8 - 7/24
Runoff	8/24	8/4	8/9	8/12	8/5 - 8/21
*Oregon	5/18	4/28	5/3	5/6	4/29 - 5/15

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* States holding 2010 Senate elections.

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¹ The July Quarterly Report is waived for committees filing the Oklahoma Pre-Primary Report. See 11 CFR 104.5(a)(1)(iii) and (c)(1)(i)(C).

Pre-Election Reporting Dates: 2010 Primary and Runoff Elections
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State	Election Date	Close of Books+	Mailing Deadline++	Filing Deadline++	48-Hour Notices **(candidates only)
*Pennsylvania	5/18	4/28	5/3	5/6	4/29 - 5/15
Puerto Rico	n/a	n/a	n/a	n/a	n/a
Rhode Island	9/14	8/25	8/30	9/2	8/26 - 9/11
*South Carolina	6/8	5/19	5/24	5/27	5/20 - 6/5
Runoff	6/22	6/2	6/10 ³	6/10	6/3 - 6/19
*South Dakota	6/8	5/19	5/24	5/27	5/20 - 6/5
Runoff	6/29	6/9	6/14	6/17	6/10 - 6/26
Tennessee	8/5	7/16	7/21	7/24 ²	7/17 - 8/2
Texas	3/2	2/10	2/15 ¹	2/18	2/11 - 2/27
Runoff	4/13	3/24	3/29	4/1	3/25 - 4/10
*Utah	6/22	6/2	6/7	6/10	6/3 - 6/19
*Vermont	9/14	8/25	8/30	9/2	8/26 - 9/11
Virgin Islands	9/11	8/22	8/27	8/30	8/23 - 9/8
Virginia	6/8	5/19	5/24	5/27	5/20 - 6/5
*Washington	8/17	7/28	8/2	8/5	7/29 - 8/14
West Virginia	5/11	4/21	4/26	4/29	4/22 - 5/8
*Wisconsin	9/14	8/25	8/30	9/2	8/26 - 9/11
Wyoming	8/17	7/28	8/2	8/5	7/29 - 8/14

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¹ Notice that the registered/certified & overnight mailing deadline falls on a weekend or federal holiday. The report should be postmarked before that date.

² Notice that this deadline falls on a weekend or federal holiday. Filing deadlines are not extended for weekends or holidays. Reports filed on paper or 3.5" diskette must be received by the appropriate filing office(s) before the filing deadline.

³ The mailing deadline is the same as the filing deadline because the computed mailing deadline would fall one day before the primary is held.